

**SUPPLEMENTARY PROPOSAL FOR PROFESSIONALS CONCERNED WITH  
ASBESTOS RISKS IN NON DOMESTIC PREMISES**

1. Have you or will you within the next period of insurance undertake any asbestos surveys or become involved in preparing or executing "the plan of work" (as described in Regulation 7 CAWR.) **YES/NO**

If **YES** to the above, the following questions must be completed:

- a) Will all of the work undertaken relating to Asbestos Surveys be carried out with and in accordance to Methods for Determination of Hazardous Substances 100. **YES/NO**
- b) Will all asbestos surveys be undertaken by persons who have undertaken the British Institute of Occupational Hygiene Proficiency Module P 402 or S301? **YES/NO**
- c) please advise if the firm/individuals undertaking asbestos inspections intend to or have already registered to participate in the \*NIACS training scheme. **YES/NO**

*\*NIACS is a joint venture between ARCA (The Asbestos Removal Contractors Association) and RICS (The Royal Institution of Chartered Surveyors). NIACS operate as membership and registration body for individual asbestos inspectors.*

*The scheme is licensed by NIACS to the Construction Industry Training Board (CITB) who are accredited to ISO 17024 by the United Kingdom accreditation Service (UKAS) to certify individual asbestos inspectors as competent. CITB will provide the competency assessment and ongoing surveillance of individual asbestos inspectors. The entry requirement for entry on to the CITB competency assessment is the Royal Society for the Promotion of Health (RSPoH) Level 3 Certificate in Asbestos Inspection Procedures.*

d) Please confirm the type of asbestos survey(s) undertaken in the last year, numbers and fees earned:

	Number	Fees
Type 1		£
Type 2		£
Type 3		£
<b>Total</b>		£

e) Do you advise on the removal of asbestos or appoint a contractor to undertake such removal? **YES/NO**

f) Do you check that such contractor is a member of the Asbestos Removal Contractors Association? **YES/NO**

g) Please confirm the percentage of total fees paid to independent consultants who hold Professional Indemnity Insurance covering asbestos survey work.

% \_\_\_\_\_

If **NO** to any of the above, please explain why below and what alternative competence measures are in place.

2. Do you undertake inspections of commercial and industrial property? **YES/NO**

If **YES**, is the presence of hazards and specifically the presence of asbestos in boilers, casings or pipework insulation reported in writing, with attention drawn to the potential health hazard (as required by the RICS Guidance Note Building Surveys and Inspections of Commercial and Industrial Property 1998).

**YES/NO**

If **NO**, please explain why below:

3. a) Do you have a general retainer with a client to carry out **property management** of non-domestic premises on their behalf?

**YES/NO**

b) Do you advise clients (other than as managing agents in 3a above) concerning the **repair and or maintenance** of non-domestic premises?  
**YES/NO**

If **YES**, to either of the above please confirm the following:

	Do you:	As 3a) above	As 3b) above
i)	advise your client in writing of their responsibilities under CAWR?	YES/NO	YES/NO
ii)	ensure that your retainer/terms of engagement specifies the extent of your responsibility to procure action on behalf of your client's duties under CAWR?	YES/NO	YES/NO
iii)	when required to retain professional assistance in connection with CAWR on behalf of your client only appoint a person accredited to provide such services?	YES/NO	YES/NO
iv)	ensure that any appointed sub-contractor enters into a direct contract solely with your client for the provision of professional assistance?	YES/NO	YES/NO

If **NO** to any of the above, please explain why below:-

4. Do you or have you undertaken valuations and appraisals on non-domestic property under the terms of the RICS Appraisal and Valuation Manual ("The Red Book")  
**YES/NO**

If **YES**, please confirm:-

a) that all valuation reports undertaken since 1996 contain appropriate assumptions about the presence or absence of deleterious or hazardous substances or about latent defects and where no detailed investigations have been provided or carried out by the Valuer, a statement on the terms set out within PSA 3.1 of the Red Book have been made within the report  
**YES/NO**



DECLARATION

I declare that I have completed the above questionnaire after proper enquiry. I confirm that the questionnaire and my answers should be treated as part of my proposal and that the DECLARATION at the foot of my proposal applies to the answers I have given above.

Signed:.....

On behalf of (Practice):.....

Date:.....